

Highlands College
Highlands Lane
St. Saviour
Jersey
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Tel: 01534 608 608
Fax: 01534 608 600
Email: info@highlands.ac.uk
Online: www.highlands.ac.uk



September 2020

Dear Parent/Guardian

**A very warm welcome to Highlands,
Jersey's College of Further and Higher Education**

Whether your child was with us last year, or they are new to College, the start of a new academic year can be daunting. This may also bring new territory for parents and guardians, so we are writing to ensure you are aware of what to expect and who to contact for queries.

This year has been especially challenging, so we have taken steps to ensure that the mental and physical health of our students are our utmost priority. These include protocols in response to COVID-19, which the students have been made aware of, and are highlighted via signage across the College. Students have also had an extended induction period, so that they can familiarise themselves with the campus and feel 'safe' in their surroundings. Our staff are fully equipped to support these protocols following extensive training and resources supplied by MIND Jersey, and You Matter, amongst others.

Students in the College are treated as young adults and wherever possible, our first point of contact will be with them. However, we are aware that some of our students may need extra support to navigate their journey to adulthood. At Highlands, we have a range of staff to ensure that every student can achieve their potential. These include Student Life for wellbeing services; Careers and Employability support; and specialist Learning Support. Information regarding these services, and contact details for key staff, are available in the Students' Handbook, which can be

found here: <https://www.highlands.ac.uk/college-brochures>. Please encourage your child to access these services. Please also familiarise yourself with the 'Right Choice' process on the website.

We welcome interaction between home and College and urge you to get in touch if you have any concerns. There will be an opportunity to meet in person at our first Progress Evening, which is currently being adapted to fit COVID-19 requirements.

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In order to ensure our records are correct, please can you complete and sign the contact details form attached to this letter. Please include your current email address. The completed form should be brought to College by your child and handed to their personal tutor.

For College updates, reminders and information, please follow us on Facebook, Twitter and Instagram.

We look forward to engaging with you over the coming year.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Dreena Collins', with a small dot at the end of the line.

Dreena Collins

Assistant Principal, Students and Core Learning

